

Email Configuration Guide: iOS 3.2 on iPad

NOTE:

- This tutorial was created using a iPad running iOS 3.2. If you are using different hardware or a different OS version, these instructions may differ.
- The domain example.com is used throughout this guide as a substitute for your domain name. Please use your own domain in place of example.com
- TURN OFF usage of SSL

How to Set-up:

>> Tap the Settings button on your iPad home screen.



>> Below figure is the main Settings screen. Scroll down, locate and Tap section labeled **Mail, Contacts, and Calendars**



>> If you have already configured an email account on your iPad, you will need to tap the **Add Account** option.

>> Otherwise you can skip to the next step.

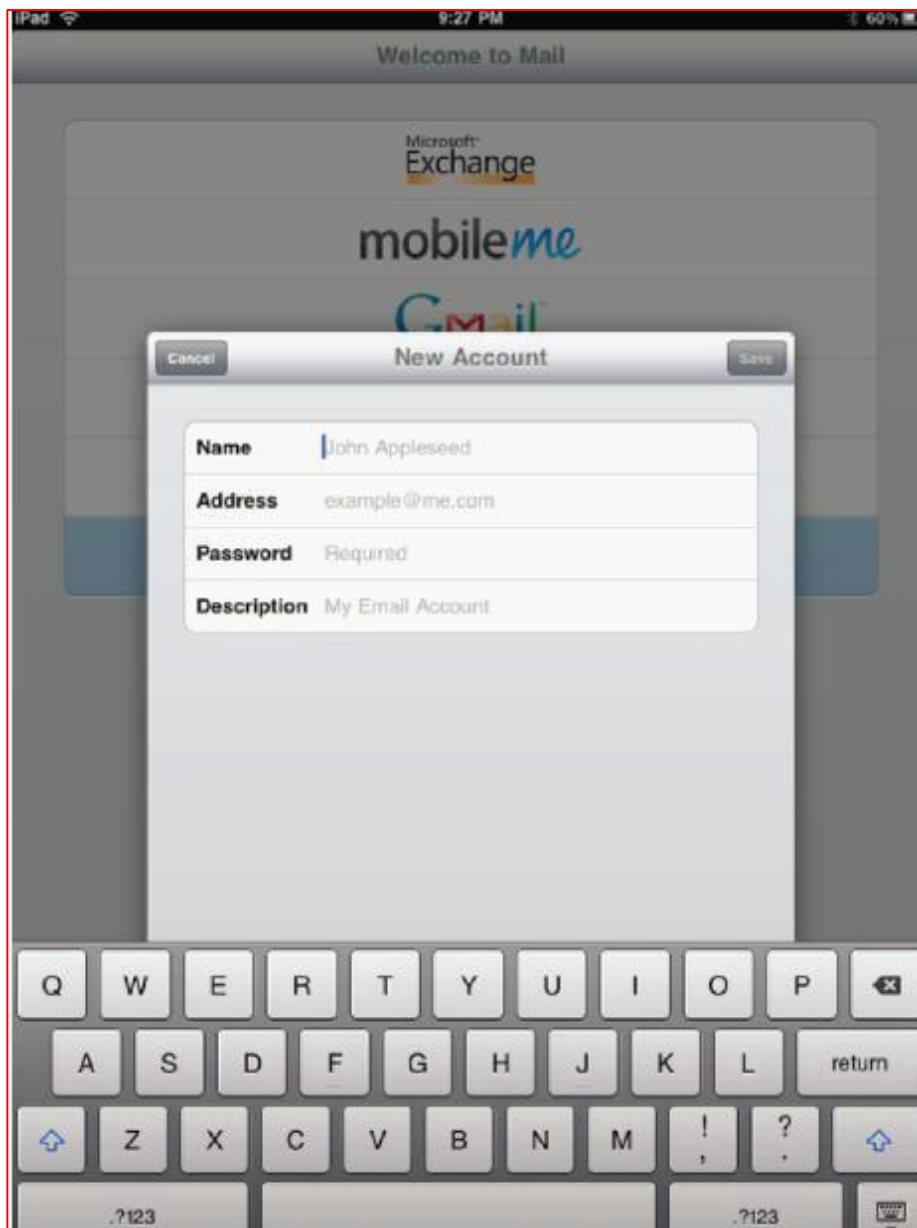


>> Tap the **Other** option at the bottom of the list.



>> Complete the following fields and tap **Next** after you finish:

- **Name:** your name as you wish it to appear on your outgoing email messages
- **Address:** your email address
- **Password:** your email password
- **Description:** a description of your email account



>> Enter your **Name** as you wish it to appear on your outgoing email messages, your email address, and your email password. The Description field can contain any description you want for your email account.

>> Please tap **Save** once you're done.



>> Select IMAP or POP as desired (in this example will set up the device using IMAP as the device is mobile):



>> Enter the following information in the **Incoming Mail Server** section

- **Host Name:** mail.yourdomain.com
- **User Name:** your email account
- **Password:** your email account password



>> Enter the following information in the **Outgoing Mail Server** section:

- **Host Name:** mail.yourdomain.com
- **User Name:** your email account
- **Password:** your email account password



>> If you receive a certificate error message, like the below example, simply tap the **Continue** button.



>> Your device will now attempt to verify the details that you entered. This process may last a few minutes.

>> After the setting verification, your iPad will be ready to receive your email!

